

BACK COVER

SPINE

FRONT COVER

## Publication Book Cover - Standard Outer Spread

Portrait / 132 x 197mm

Place your design within '**Artwork**' layer and delete '**Guide**' layer once finished. PDF must contain a 4 page cover with both outer and inner covers exported as spreads.

*Failure to remove guide layer will result in template printing over artwork design.*

### Please ensure:

- Colour: CMYK (RGB will be converted)
- Fonts: Embedded or converted to outlines
- Image Resolution: 300dpi or higher
- Crop marks and 3mm bleed are included
- Accepted format: PDF (one file)



**Finished Size** - This is the finished size of the product once trimmed.




**Safe Area** - We recommend keeping text and images out of the grey area, remaining in white box.



**3mm Bleed** - Please extend your artwork into the bleed if you are using full colour or imagery in the background. Anything within this area will be removed once trimmed.

## How To Assemble Your Cover

1. Choose the **Spine** pages of this document (page 2).
2. Under the pages tab select  **Edit Page Size > Custom** and **match the width** to the size provided by our **spine calculator**.
3. Under the pages tab **attach the Spine** and **Front Cover** to the **Back Cover** using the **drag and drop** option.
4. **Add your design** to the template's '**Artwork**' layer and **continue to the inner cover repeating these steps**.

KEEP IMPORTANT TEXT AND IMAGES OUTSIDE OF THIS AREA

3MM BLEED (THIS AREA WILL BE REMOVED)

KEEP IMPORTANT TEXT AND IMAGES OUTSIDE OF THIS AREA

3MM BLEED (THIS AREA WILL BE REMOVED)

## INSIDE FRONT COVER (LEFT PAGE)

### Publication Book Cover - Standard Inner Spread Portrait / 132 x 197mm

Place your design within 'Artwork' layer and delete 'Guide' layer once finished. PDF must contain a 4 page cover with both outer and inner covers exported as spreads.

*Failure to remove guide layer will result in template printing over artwork design.*

#### Please ensure:

- Colour: CMYK (RGB will be converted)
- Fonts: Embedded or converted to outlines
- Image Resolution: 300dpi or higher
- Crop marks and 3mm bleed are included
- Accepted format: PDF (one file)



**Finished Size** - This is the finished size of the product once trimmed.




**Safe Area** - We recommend keeping text and images out of the grey area, remaining in white box.



**3mm Bleed** - Please extend your artwork into the bleed if you are using full colour or imagery in the background. Anything within this area will be removed once trimmed.

### How To Assemble Your Cover

1. Choose the **Spine** pages of this document (page 2).
2. Under the pages tab select  **Edit Page Size > Custom** and **match the width** to the size provided by our **spine calculator**.
3. Under the pages tab **attach the Spine** and **Front Cover** to the **Back Cover** using the **drag and drop** option.
4. **Add your design** to the template's 'Artwork' layer and **continue to the inner cover repeating these steps**.

INNER SPINE (LEAVE THIS AREA BLANK)

## INSIDE BACK COVER (RIGHT PAGE)

KEEP IMPORTANT TEXT AND IMAGES OUTSIDE OF THIS AREA

3MM BLEED (THIS AREA WILL BE REMOVED)

KEEP IMPORTANT TEXT AND IMAGES OUTSIDE OF THIS AREA

3MM BLEED (THIS AREA WILL BE REMOVED)